



UNIVERSITY
of York

Association for the Study of Travel
in Egypt and the Near East



THIRTEENTH BIENNIAL
ASTENE CONFERENCE

12-15 July 2019

at the University of York

and at the Railway Museum, York

Charity Commission Registration Number 1067157



BOOKING FORM

Please complete Parts 1, 2, 3, 4, 5, and 6 below and return your completed form along with any payments by 1 June 2019 to 2019yorkastene@gmail.com or by post to ASTENE 2019 Conference, c/o The Old Post Office, 9 Main Street, Swinton, Duns, Scottish Borders TD11 3JJ, United Kingdom **but ideally, if possible, before 15 March 2019**. Any bookings made between 1 June and the deadline of 20 June will incur a late fee (see Part 6).

- Membership Fees, the costs of accommodation, meals, additional B&B bookings and the Monday visit, etc., are to be paid in full and submitted with this Booking Form.
- Joint Members are asked to complete a separate Booking Form for each person attending the Conference.
- Please keep a copy of your completed form in case ASTENE needs to confirm your booking, or you wish to revise your booking arrangements.

Signature: _____ Date: _____

PART 1		Registration Details	
NB. In order to conform with the GDPR regulation of 2018, none of this information will be disclosed to a third party nor shown on ASTENE's website but a list of names will appear as part of the list of participants, which will be included in the conference folder only.			
Title		First Name	Family Name
<i>(The name details above will appear on your Badge for the Conference,</i>			
Home Address (give house number and name, zip code or post code):			
E-mail:		Country	
Mobile no:		Landline no:	
PART 2		Annual Membership Fee <i>Please circle your specific option below</i>	
If you have paid for 2019 put an X where asked to in the Booking Summary below			
If you are not a current ASTENE Member or have not yet paid your subscription, please add the relevant Membership Fee to your total payment.			
<i>Individual</i>	Hard copy and e-mailed pdf of the quarterly Bulletin		£ 40
	e-mailed pdf of the quarterly Bulletin		£ 35
<i>Joint</i>	Shared hard copy and e-mailed pdf of the quarterly Bulletin		£ 45
	Shared e-mailed pdf of the quarterly Bulletin		£ 40
<i>Student</i>	Hard copy and e-mailed pdf of the quarterly Bulletin		£ 20
	e-mailed pdf of the quarterly Bulletin		£15
I am a full-time student at		Course of study:	

PART 3	Conference Accommodation and Meals. <i>Please circle your specific requirements below.</i>			
<u>Option A</u>	Residential rates for the whole Conference. <i>Covers all meals and accommodation from tea on Friday 12 July to breakfast on Monday 15 July.</i>			
	Member			£380
	Student			£275
	Sub-total			£
<u>Option B</u>	Part-Conference: Residential rates for Selected Days <i>Please mark-up membership rate (includes tea and coffee and lunches) and also mark-up dinner as required</i>			
Day	Member	Student	Dinner	
Friday 12 July	£ 100	£ 70	£ 30	£
Saturday 13 July	£ 110	£ 80	£ 30	£
Sunday 14 July	£ 110	£ 80	£ 30	£
	Sub-total			£
<u>Option C</u>	Part-Conference: Non-Residential rates for Selected Days <i>Please mark-up membership rate (includes tea and coffee and lunches) and also mark-up dinner as required</i>			
Day	Member	Student	Dinner	
Friday 12 July	£ 60	£ 35	£ 30	£
Saturday 13 July	£ 70	£ 45	£ 30	£
Sunday 14 July	£ 70	£ 45	£ 30	£
	Sub-total			£
PART 4	Additional Bed & Breakfast if required. <i>Please circle your specific requirements below</i>			
	Rate per day, Single en-suite bedroom and breakfast only.			
Thursday 11 July	£ 50			£
Monday 15 July	£ 50			£
	Sub-total			£
PART 5	Conference Day Out – Monday 15 July. <i>Please circle your specific requirements below</i>			
	£45 per person (includes transport and entrance fees but not lunch)			£
	Sub-total			
Additional Information				
Would you and a partner like adjacent rooms (there are no double or twin bedrooms): Add Y if so.		Relevant Names:		
Do you need a room adapted for wheelchair use?				
Do you need any assistance in case of fire? If so, please specify.				

Do you have any specific dietary requirements? If so, please specify.		
PART 6	Booking Summary and Totals	
Please complete a Form for each person, using your sub-totals as given in Parts 2, 3, 4, and 5 above and circle your specific requirements in this table below.		
<ul style="list-style-type: none"> For details about how to pay go to Part 7 below. 		
Part 2	Annual Membership Fee for 2019 (If you have already paid for 2019 please put an X here)	£
Part 3	Conference Accommodation and Meals	
<u>Option A</u>	Residential for whole of the Conference	£
<u>Option B</u>	Residential for selected Conference Days	£
<u>Option C</u>	Non-Residential for selected Conference Days	£
Part 4	Additional Bed & Breakfast Accommodation if needed	£
Part 5	Monday 15 July visits	£
Late Fee	If booking after 1 June 2019, please add £40	£
	TOTAL TO PAY	£
PART 7	Paying for the Conference. <i>Please circle your specific payment method too.</i>	
If your payment covers the cost of more than one member, please give their names here:		
Cheques	Cheques, drawn on a UK Sterling Bank Account only, and made payable to 'ASTENE'	
Cash	Cash, in UK Sterling only, can be sent with the completed Booking Form(s) to the ASTENE 2019 Conference address. Please use Royal Mail Special Delivery Guaranteed® only available at a Post Office and select the 'Delivery before 1-00 pm option' that offers £500 compensation should the mail service fail. In case there have been changes to the terms and conditions since this Booking Form was issued please check at the Post Office when you are asking to use this Special Delivery service.	
Bank Transfer	Directly to 'ASTENE' in Sterling (adding £2.00 handling charge for amounts of £100 or under and £7.00 for amounts over £100, This is not necessary for UK payments.) Please contact treasurerastene@gmail.com for ASTENE's bank details. Please ensure that your surname and initials are quoted: this will help identify your payment.	
Credit Card	Visa or MasterCard only. Please provide information requested below and a scanned copy of the completed booking Form to treasurerastene@gmail.com	
CREDIT CARD PAYMENT DETAILS		
I authorise 'ASTENE' to debit my credit card with the sum of		£: _____
Card Number: _____ / _____ / _____ / _____		Expiry Date: ____ / ____
Three-digit security code (on reverse of card): _____		Issue Number (if given on card): _____
Name on the card: _____		
Billing Address for the card (this must match the address used by your bank):		
Street Address (give house number and name): _____		

City / Town: _____		Country: _____
		Post / Zip Code: _____
Signature: _____		Date: _____

Guidance Notes

Letters of Invitation and/or Visa Applications

Members wishing to attend the Conference who require a Letter of Invitation from ASTENE to accompany their Application for a Visa please e-mail chairman@astene.org.uk giving details of what is required and the name and address to whom the letter is to be sent or delivered.

<i>I require</i>		<i>If you require a visa letter, include your passport details below & ensure you give your names as on your passport:</i>	
A Letter of Invitation		Passport number	
Visa letter		Date of Issue	
Name as on passport		End Date	

Bursaries

Three (3) bursaries are available (Residential for the whole Conference but excluding any travel costs), with preference given to full-time students. Anyone who received a bursary in 2017 is not eligible for a bursary for the York conference. The Bursary Application Form can be found at www.astene.org.uk. The deadline for applications is 1 March 2019 to 2019yorkastene@gmail.com and applicants will be informed if they have been successful or not by 15 March 2019 so they can arrange their travel.

Campus bed and breakfast includes

a single *en-suite* bedroom, tea and coffee making facilities, full English or Continental breakfast. The accommodation is only a short gentle walk away from the conference lecture rooms.

Lift access

Lift access is available to the accommodation and to all relevant lecture rooms (including the room to be used to store luggage).

Arrival and Departure

You will be able to check into your accommodation from 14.00 onwards on the day of arrival. Arrangements will be made to store luggage for anyone arriving before this time. All accommodation must be vacated by 9.30 on the day of departure.

Your conference rate includes

Fairtrade tea, coffee and biscuits, a hot or cold buffet lunch and use of the main plenary room during the hours of the conference.

Car Parking

For those members who will be travelling to York Campus by car, free parking is available on the Saturday and Sunday and from 18.00 each evening through to 08.00 each morning. On Friday and Monday please use the parking meters provided. Currently the pay and display charges are £1 per hour for up to 4 hours or £6 for up to ten hours.

Registration will take place in Vanbrugh College, in Seminar Room 2 near the Main Lecture Theatre. Details and directions will follow. When they register, all delegates will be given a badge for both security and catering purposes.

Conference programme

Further details of the ASTENE 2019 Conference, the Call for Papers, Bursary Application Forms and details of the developing Conference Programme can be found on the website at www.astene.org.uk. All enquires to 2019yorkastene@gmail.com please.

As with earlier ASTENE Conferences, there will be a wide range of lectures about well-known, lesser-known and newly discovered travellers. Sessions will also include papers about other subjects of

fascination. All papers should be based on original research. Where possible, lectures of related interest will be grouped together into sessions such that they will hopefully invite wider discussion. The draft conference programme will be available on-line by 1 July 2019. Please bear in mind that this may be subject to last-minute changes and that the final version will be available at the registration desk at the conference itself.

In addition, given the popularity of Movie Night at Norwich, there will be another **Movie Night** in York after dinner on Friday 12 July.

There will be a **Gala Dinner** on Saturday 13 July followed by the launch of the latest ASTENE book entitled *Journeys Erased by Time: the rediscovered footprints of travellers in Egypt and the Near East* (Oxford: Archaeopress, 2019) and edited by Neil Cooke and Vanessa Daubney. This book is currently in press and is based on lectures given at the 2017 Norwich Conference. Copies will be presented to the authors and there will be an after-dinner talk. We will also be displaying books for sale that are of relevance to ASTENE members.

From 13.00 to 17.00 on Sunday 14 July we will be holding the conference sessions at the **National Railway Museum** in York. A great opportunity to view old film footage of rail travel in the Middle East, rail paraphernalia in the collections etc. A coach will be organised to take those without cars to this venue in the centre of York; there is a dedicated car park with a refundable fee if you visit the Railway Museum for anyone who wishes to travel by car.

On Monday 15 July there will be a trip to York Minster area (<https://yorkminster.org/>) in the morning followed by a visit to Castle Howard in the afternoon. Castle Howard is only about 21 miles from York with an opportunity to see eighteenth-century pyramids! We hope we will be able to view relevant archives at these venues. Members will be able to buy their own lunch at Castle Howard which has excellent facilities (www.castlehoward.co.uk). The coach will return to the University via York Railway Station at the end of the trip. Anyone wishing to alight at the Railway Station should take their luggage on the coach when it leaves Vanbrugh College in the morning.

Left-Luggage

Luggage may be left in a specified secure room beside the lecture theatre during the conference.

Wi-Fi access

There are two free internet connections available to visitors on York Campus: [Eduroam](#) for those visitors from other universities; CityConnectWifi for all other visitors via a social media account or by completing a short web-form. Connection to [CityConnectWifi](#) is also available at the Railway Museum.

Book stalls

Details about book stalls will be available by April 2019. If you would like to contribute copies of relevant books to be sold in aid of ASTENE funds, please contact 2019yorkastene@gmail.com

Additional Bed & Breakfast before and after the ASTENE Conference if required

It is possible to book for bed and breakfast on the night before and after the Conference, i.e. Thursday 11 July and Monday 15 July by using this form. The charge will be £50 per person per night. Please include relevant details on the booking form.

- It may be possible to book further days in the University of York accommodation but please make the relevant arrangements direct with the University of York and not through ASTENE. For short-term guest room accommodation, please contact [York Conference Park](#).
- If you are wishing to stay in the University of York for more than fourteen days and are a Visiting Academic, go to www.york.ac.uk/study/accommodation/visitors/. The University of York can only offer single accommodation to visiting academics. Unfortunately, they cannot accommodate visiting academics' partners and/or families. If your stay is shorter than this, you can book on-campus accommodation through <https://yorkconferences.com/>

- If you are visiting York and want somewhere to stay in the city you can book hotels, B&Bs and self-catering properties through [York Tourist Office](#)

Getting to the Conference at Vanbrugh College, Campus West

For full details and maps go to www.york.ac.uk/about/maps/

Cancellation and Refund Policy

The University of York has a Cancellation and Refunds Policy when rooms have been booked.

- A full refund is only possible if your booking is cancelled before 23 March 2019.
- If you cancel between 23 March and 15 May 2019 you may only receive a 60% refund.
- If you cancel between 15 May and 19 June 2019 you may only receive a 25% refund.
- No refund can be made if you cancel your booking after 19 June 2019.

Full details of all cancellations and refunds must be submitted in writing to the treasurerastene@gmail.com. Any refund will be sent to you only after the Conference and ASTENE has checked, agreed and paid the final invoice from the University of York.