



CONFERENCE BOOKING FORM

Joint Members are asked to complete a separate Booking Form for each person attending the Conference.

Membership Fees, the costs of Accommodation, Meals, Additional B&B Bookings and the Monday Visit, etc., are to be paid in full with this Booking Form. Please e-mail scanned copies of your completed Booking Form(s) to treasurerastene@gmail.com or send by mail to the ASTENE 2017 Conference address below. Keep a copy of your completed form in case ASTENE needs to confirm your Booking, or you wish to revise your Booking.

ASTENE 2017 Conference
The Old Post Office
9 Main Street, Swinton
Duns
Scottish Borders TD11 3JJ
United Kingdom

IF POSSIBLE PLEASE BOOK BEFORE 31st March 2017 – at the latest by 19th JUNE 2017

Your Details (Please write clearly)

Title: _____ Family Name: _____ First Name: _____
(The name details above will appear on your Badge for the Conference)

E-mail: _____

Street Address (give house number and name): _____

City / Town: _____ Post / Zip Code: _____ Country: _____

Mobile: _____ Landline: _____

To assist Conference administration, when both Joint Members are Booking please provide the name of the second person:

Title: _____ Family Name: _____ First Name: _____

Booking Summary - Please complete a Form for each person using the Costs given in Parts 1, 2, 3, and 4

Part 1	Annual Membership Fee for 2017: <i>If you have already paid for 2017 please put an X here - _</i>	<i>Write in Membership Fee here -</i> £ _____
Part 2	Conference Accommodation and Meals:	
Option A	• Residential for whole of the Conference -	<i>Write in £375 or £275 here -</i> £ _____
Option B	• Residential for selected Conference Days -	<i>Write in Total Cost here -</i> £ _____
Option C	• Non-Residential for selected Conference Days -	<i>Write in Total Cost here -</i> £ _____
Part 3	Additional Bed & Breakfast Accommodation:	<i>Write in cost for Thursday night and / or Monday night here -</i> £ _____
Part 4	Monday visits, coach journey and lunch at How Hill:	<i>Write in £45 here -</i> £ _____
	If booking after 1 June 2017, please add £30:	<i>Write £30 here -</i> £ _____
		TOTAL TO PAY £ _____

For payment details please refer to the Payments Section at the end of the Conference Booking Form

On this page please circle all the items you are selecting.

Part 1 Annual Membership Fee – if you have paid for 2017 put an X where asked to in the Booking Summary

If you are not a current ASTENE Member please write the relevant Membership Fee in the Booking Summary.

Individual	Hard copy and e-mailed pdf of the quarterly Bulletin	£ 35
	e-mailed pdf of the quarterly Bulletin	£ 30
Joint	Shared hard copy and e-mailed pdf of the quarterly Bulletin	£ 40
	Shared e-mailed pdf of the quarterly Bulletin	£ 35
Student	Hard copy and e-mailed pdf of the quarterly Bulletin	£ 20
	e-mailed pdf of the quarterly Bulletin	£15

If a Student, give details of your University _____ and course of study _____

Part 2 Conference Accommodation and Meals

Option A Residential for the whole Conference

Covers the Conference Registration Fee and includes single bedroom with en-suite shower-room, lift access, all meals from afternoon tea on Friday to breakfast on Monday

Member	Write in £ 375 here -	£
Student	Write in £ 275 here -	£

TOTAL TO PAY

Write this in the Booking Summary £ _____

Option B Part Conference Residential for Selected Days

Covers the Conference Registration Fee and includes single bedroom with en-suite shower-room (Friday night, Saturday night, Sunday night only), lift access, breakfast, morning and afternoon coffee and tea. Lunch and Dinner each day are an extra cost, please select those you require.

Day	Member	Student	+ Lunch	+ Dinner	
Friday	£ 110	£ 80	-	£ 20	Write in Day Total here - £
Saturday	£ 110	£ 80	£ 12	£ 20	Write in Day Total here - £
Sunday	£ 110	£ 80	£ 12	£ 20	Write in Day Total here - £

TOTAL TO PAY

Write this in the Booking Summary £ _____

Option C Part Conference Non-Residential for Selected Days

Covers the Conference Registration Fee, lift access, morning and afternoon coffee and tea. Lunch and Dinner each day are an extra cost, please select those you require.

Day	Member	Student	+ Lunch	+ Dinner	
Friday	£ 70	£ 50	-	£ 20	Write in Day Total here - £
Saturday	£ 70	£ 50	£ 12	£ 20	Write in Day Total here - £
Sunday	£ 70	£ 50	£ 12	£ 20	Write in Day Total here - £

TOTAL TO PAY

Write this in the Booking Summary £ _____

Part 3 Additional Bed & Breakfast if required. (It may be possible to book further days).

Includes single bedroom with en-suite shower-room (Thursday night, Monday night only), lift access, breakfast. Lunch and Dinner are not included, and you will need to provide your own.

Day	Member	Student	
Thursday	£ 50	£ 50	Write in £50 here - £
Monday	£ 50	£ 50	Write in £50 here - £

TOTAL TO PAY

Write this in the Booking Summary £ _____

Additional Information

Would you (and partner) like a double room (there is limited supply), double / twin bed(s), or adjacent rooms:

Do you need a room adapted for wheelchair use:

Do you have any dietary requirements:

Part 4

Day Out – Monday 24th July (The cost includes a healthy lunch)

In the morning we will visit Norwich Castle Museum and Art Gallery where there will be a talk by Faye Kalloniatis about the Colman Collection and viewing of the ancient Egyptian artefacts. This will be followed with a talk by Charlotte Crawley about the Norwich artist the Reverend Edward T Daniell and a viewing of the watercolours he made during his travel to and in the Near East and Egypt. Edward Daniell was a friend of the artist J M W Turner and was encouraged to visit Egypt by the artist David Roberts.

We will then travel by vintage motor coach to visit How Hill, home to one of the daughters of the Colman family who went to Egypt, where we will have lunch.

How Hill is sited within the Norfolk Broads and in the afternoon there will be the opportunity to wander about and enjoy the gardens – including the unusual ‘wet garden’ and to visit the wherry The Hathor that was specially built for the Colmans in memory of a family member who died during their visit to Egypt. It is named after the boat they used to travel along the river Nile. Wherries were once a common sight in Norfolk where the flat bottomed boats were used for the transport of goods. The Hathor is unusual in being built as a pleasure boat that the family would use for holidays and its interior is decorated with ancient Egyptian motifs.

Visit to Norwich Castle Museum and Art Gallery,
How Hill, wherry The Hathor, including lunch:

Write in £ 45 here - £

*Luggage may be taken on the coach, which will return
to the University via Norwich Railway Station*

TOTAL TO PAY

Write this in the Booking Summary £ _____

Car Parking

For those members who will be travelling to Norwich by car, Free Parking is currently available on the Campus. Further details and any future changes to parking arrangements and fees will be provided closer to the Conference dates to those members needing the information.

Bursaries

Three (3) bursaries are available (Residential for the whole Conference but excluding any travel costs), with preference given to full-time students. The Bursary Application Form can be found at www.astene.org.uk. The deadline for applications is 1st February 2017 and applicants will be informed if they have been successful or not by 1st March 2017 so they can arrange their travel.

Letters of Invitation / Visa Applications

Members wishing to attend the Conference who require a Letter of Invitation from ASTENE to accompany their Application for a Visa please e-mail the Chairman chairman@astene.org.uk giving details of what is required and the name and address to whom the letter is to be sent or delivered.

2017 Conference Programme

As with earlier ASTENE Conferences, there will be a wide range of lectures about well-known, lesser-known and newly discovered travellers and will also include other subjects of fascination. Where possible lectures of related interest will be grouped together into sessions such that they will hopefully invite wider discussion.

The Waterstones bookshop on-campus at the University of East Anglia will be displaying books for sale that are of relevance to ASTENE members.

The University of East Anglia is home to the Sainsbury Centre for Visual Arts. Entry to the Permanent Collection is Free. In July 2017 will be an exhibition of paintings by Paul Nash (1889-1946) organised by Tate Britain (entry by paid ticket). Included will be Nash's illustrations for an edition of 'Urne Burial', by the Norwich-born polymath Thomas Browne published originally in 1658 and concerning the discovery in Norfolk of a Roman urn burial.

Following dinner on the Saturday evening, after launch of the latest ASTENE book – based on lectures given at the 2015 Exeter Conference – and presenting copies to the authors, there will be a talk about the Norwich-born social reformer Harriet Martineau (1802-1876), who as a deaf person travelled to Egypt and the Near East.

Given the popularity of Movie Night at Exeter, after dinner on Sunday will be a showing of the movie 'Wajdja', the first feature film to be made in Saudi Arabia by Haifaa al-Mansour, a female director who wrote the story and the script. Wajdja is a 10-year old girl living in a suburb of Riyadh who, despite opposition, is trying to save money to buy a bicycle so she can race against Abdullah, one of the boys in her neighbourhood – and win.

General ASTENE Conference enquiries: conference@astene.org.uk

Further details of the ASTENE 2017 Conference, the Call for Papers, Bursary Application Forms and details of the developing Conference Programme can be found on the website at www.astene.org.uk

Paying for the Conference

ASTENE is unable to accept American Express, Diners Club, HSBC Debit or similar types of card

Cheques *UK Sterling only*

Cheques, drawn on a UK Sterling Bank Account, and made payable to ASTENE, can be sent with the completed Booking Form(s) to the ASTENE 2017 Conference address given below.

Cash *UK Sterling only*

Cash, in UK Sterling, can be sent with the completed Booking Form(s) to the ASTENE 2017 Conference address given below. Please use Royal Mail Special Delivery Guaranteed® only available at a Post Office and select the Delivery before 1-00 pm Option which offers £500 compensation should the mail service fail. In case there have been changes to the terms and conditions since this Booking Form was issued please check at the Post Office when you are asking to use this Special Delivery service.

Credit Card *Visa or MasterCard only*

Please provide the information requested below about your Card before e-mailing a scanned copy of the completed Booking Form(s) to the treasurerastene@gmail.com or sending by mail to the ASTENE 2017 Conference address below.

If your payment covers the cost of more than one member, please give their name here - _____

CREDIT CARD PAYMENT		
I authorise 'ASTENE' to debit my credit card with the sum of		£: _____
Card Number: _____ / _____ / _____ / _____	Expiry Date: ____ / ____	
Three-digit security code (on reverse of card): _____	Issue Number (if given on card): _____	
Name on the card: _____		
Billing Address for the card (this must match the address used by your bank):		
Street Address (give house number and name): _____		
City / Town: _____	Country: _____	Post / Zip Code: _____
Signature: _____		Date: _____

**ASTENE 2017 Conference
The Old Post Office
9 Main Street, Swinton
Duns
Scottish Borders TD11 3JJ
United Kingdom**

Cancellation and Refund Policy

The University of East Anglia has a Cancellation and Refunds Policy when rooms have been booked.

- *A full refund is only possible if your booking is cancelled before 23 March 2017.*
- *If you cancel between 23 March and 15 May 2017 you may only receive a 60% refund.*
- *If you cancel between 15 May and 19 June 2017 you may only receive a 25% refund.*
- *No refund can be made if you cancel your booking after 19 June 2017.*

Full details of all Cancellations and Refunds must be submitted in writing to the treasurerastene@gmail.com or to the ASTENE 2017 Conference address above. Any Refund will be sent to you only after completion of the Conference and ASTENE has checked, agreed and paid the final invoice from the University of East Anglia.

Signature: _____ **Date:** _____