



Royal
Botanic Garden
Edinburgh

Association for the Study of Travel in Egypt and the Near East



TRAVELLERS IN OTTOMAN LANDS
THE BOTANICAL LEGACY

13-14 May 2017 at the Royal Botanic Garden Edinburgh

Travellers in Ottoman Lands: The Botanical Legacy will be a fascinating weekend conference of lecture sessions, book displays, and opportunities to view the herbarium and gardens of the RBGE. The Conference Programme can be found at www.astene.org.uk from 1 March 2017. Contact ottomanlandsastene@gmail.com for further information or if you have any questions.

All Bookings are to be paid in full with this Booking Form. **Please mail your completed Booking Form (or e-mail a scanned copy) to the address below**, and retain a copy of the completed form for your records.

IF POSSIBLE, PLEASE MAKE YOUR CONFERENCE BOOKING BEFORE 3 April 2017

PART 1 Please write clearly

Title: _____ Family Name: _____ First Name: _____
(The name details will appear on your Conference badge)

E-Mail: _____

Street Address (give house number and name): _____

City / Town: _____ Country: _____ Post / Zip Code: _____

Mobile: _____ Landline: _____

Conference rates

Full rate at £50 for two days; £30 for one day;
Student rate £40 for two days; £25 for one day.

Overnight accommodation is not included. You will need to make your own arrangements.

If a student, give details of your university: _____ and course of study: _____

PART 2 Please complete this summary of your booking (A Booking Form for each person)

| | |
|---|----------|
| Saturday 13 and Sunday 14 May including meals and Evening Reception | £ |
| Saturday 13 May 2017 including meals and Evening Reception | £ |
| Sunday 14 May 2017 including meals | £ |
| <i>If booking after 3 April 2017, include £30 Late Booking Fee</i> | £ |
| TOTAL TO PAY | £: _____ |

Please provide details of any dietary requirements.

Car Parking: There is no on-site parking at the Royal Botanic Gardens Edinburgh. Limited parking is available in metered bays on nearby roads. Parking maps at www.edinburgh.gov.uk/parking

Bursaries and Visas: Up to four (4) student bursaries are available (excluding accommodation and travel costs), with preference given to full-time students. The Bursary Application Form can be

found at www.astene.org.uk with the deadline for applications being 15 February 2017. Applicants will be informed if they have been successful or not by 1 March 2017 so they can arrange their travel. For Visa Applications, ASTENE can provide letters of Invitation.

PART 3 Payment for the Conference. ASTENE is unable to accept American Express, Diners Club, HSBC Debit or similar types of card

Cheques Cheques, drawn on a UK Sterling Bank Account, and made payable to ASTENE can be sent with the completed Booking Form(s) to the ASTENE address given below

Cash Cash, in UK Sterling, can be sent with the completed Booking Form(s) to the ASTENE address given below. Please check in the Post Office for the most secure method of mailing cash.

Credit Cards For Visa or MasterCard only, please provide the information requested below about your Card before sending by mail or e-mailing a scanned copy of the completed Booking Form(s) to the ASTENE address given below.

If your payment covers the cost of more than one person, please give their name here: _____

| CREDIT CARD PAYMENT | | |
|---|--|------------------------|
| I authorise 'ASTENE' to debit my credit card with the sum of | £: _____ | |
| Card Number: _____ / _____ / _____ / _____ | Expiry Date: ____ / ____ | |
| Three-digit security code (on reverse of card): _____ | Issue Number (if given on card): _____ | |
| Name on the card: _____ | | |
| Billing Address for the card (this must match the address used by your bank): | | |
| Street Address (give house number and name): _____ | | |
| _____ | | |
| City / Town: _____ | Country: _____ | Post / Zip Code: _____ |
| Signature: _____ | Date: _____ | |

Cancellation and Refund Policy

- A full refund is only possible if your booking is cancelled before 1 March 2017.
- If you cancel between 1 March and 3 April 2017 you may only receive a 60% refund.
- If you cancel between 3 April and 18 April 2017 you may only receive a 25% refund.
- No refund can be made if you cancel your booking after 18 April 2017.

All requests for changes, cancellations or refunds must be submitted to treasurerastene@gmail.com or mailed to the address given below. Any refund will be sent to you after the completion of the Conference.

Signature: _____ **Date:** _____



ASTENE Charity Commission Registration Number 1067157

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United Kingdom

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e-mail to return booking forms and for financial enquires: treasurerastene@gmail.com